

Dear Presenters at Japan TRIZ Symposium 2011

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Program Committee  
The Seventh TRIZ Symposium in Japan, 2011  
Japan TRIZ Society, NPO

Thank you very much for your contributing a paper to our coming Seventh TRIZ Symposium in Japan, 2011.

As we have announced already, this year we have accepted 1 Keynote Lecture, 1 Invited Lecture, 1 Advanced Seminar, 1 Tutorial, 5 Special Interest Lectures, and 32 contributed papers (including 8 from overseas).

We have set up the **Advanced Agenda of the Symposium**, and have just posted it on our Web sites (Official Site of Japan TRIZ Society, and Official JTS Page inside "TRIZ Home Page in Japan") both in Japanese and in English, and have sent email announcements to several hundreds of TRIZ people in Japan and in the World, for the purpose of starting the call for participation.

Please forgive us for the delay in our announcement and in sending you our personal notice on your presentation. Below in this note, we describe our message to all of you as Presenters at our Symposium.

(1) We have reviewed the Extended Abstract of every submitted contribution with respect to its scope and quality, and have decided to accept all of them for the presentation at the Symposium. We are very grateful to all the Authors for contributing such nice works to our Symposium.

(2) We are trying hard to make such a large number of papers presented and discussed thoroughly in the Symposium. Concerning to the **invited lectures**, we have assigned the time lengths of presentation and discussion as: Keynote/Invited Lectures (60 min. + 20 min.), Tutorial (120 min. in total), etc. We are grateful for and honored by the speakers who kindly accepted our invitations.

(3) As for the contributed papers, we have decided to arrange the **Oral presentations** in double tracks with the time duration of 30 min. talk + 10 min. discussion. The **Poster presentations**, on the other hand, will be presented in several (currently 6, and probably up to around 8) parallelism for 80 minutes in total; including the plenary Poster Introduction session where all the presenters introduce their posters in 3 minutes by turn and the parallel distributed presentation session for about 55 min. We have assigned either Oral or Poster presentation mostly in accordance with the authors' preferences, except for a few cases.

(4) We have decided the **Advanced Agenda**. Please refer to it in the attached file and also in our Web sites for more detail.

Regarding the assignment of Oral/Poster sessions and of the time slots, we should appreciate it very much if you would kindly understand the overall situations.

If you have any specific inconvenience in the arrangement, please write to us via email.

(5) The Advanced Agenda has to be made flexible to some extent for preparing against cancellation/withdrawal and schedule changes, and also for the cases of late-submission papers. We ask you for your kind understanding of these situations. We are planning to make such **revisions** in early July (just after the extended due date of Call for Papers), in early August (just after the due date of Final Manuscripts), and at the end of August (just before the Symposium).

(6) Particularly this year, partly due to the uncertain situations in Japan after the March 11 Disaster, we feel the paper submission from abroad is delayed. Thus, we have decided on **Limited Additional Call for Papers** as follows:

Even though the regular call has already been closed, we may accept a very limited number of contributions under the following conditions:

- (a) A complete set of Submission Form (Form A) and Extended Abstract (Form B) is received by July 5, 2011 (Tue.) 18:00 JST.
- (b) The final manuscripts are to be submitted by July 25, 2011 (Mon.) 18:00 JST.
- (c) Presentation will be done mostly in a Poster Session (and in exceptional cases in an Oral Session), as arranged by the Program Committee.
- (d) The acceptance or not and the arrangement in the Agenda will be officially decided by the Board Meeting of JTS on July 8, 2011 (Fri.) and will be noticed to the authors soon.
- (e) Real case studies of applying and promoting TRIZ in industries or other organizations are especially desired in the present additional call.
- (f) Please submit to and communicate with via email at [sympo@triz-japan.org](mailto:sympo@triz-japan.org) (Program Committee, Toru Nakagawa).

(7) You all are now requested to provide us with the **Final Manuscripts** for your presentation by the **due date of July 25, 2011 (Mon) 18:00 JST**. Only about one-and-half months ahead from now in your busy schedule, and you may need to get approval of your company, etc. We should appreciate your cooperation very much.

(8) The items requested for the Final Manuscripts are much **different between Oral and Poster presentations**. Please check the items requested/optional to submit, the formats to be used, maximum number of slides/pages, etc. in the separate detailed note attached to the present message. The '**Instructions for Submitting the Final Manuscripts**' are essentially the same as the description in our 'Call for Papers' (Feb. 2011), and hence the former is written as minor revisions and insertions of the latter. It is posted on the Web, and also attached here for making things sure.

(9) **Overcoming the language barriers** between our Japanese and your English languages is crucial for the success of this Symposium. In (almost) all the Oral presentations, slides are projected both in English and in Japanese in parallel. For this purpose, we are going to translate your English slides into Japanese; this is done by the Organizing team. You will also see slides in English in the sessions of Japanese speakers. This translation into English is a really hard work for the authors and also for the Organizing team for supporting them.

In this regard, your cooperation of submitting your Final Manuscripts **earlier and no later than the due date** is highly appreciated.

(10) **The venue**, Toshiba Kenshu Center, is located near Shin-Yokohama Station of JR Tokaido Shinkansen. The map and access of the venue and the information of hotels will be provided on our websites soon. You are supposed to stay in a hotel close to Shin-Yokohama Station, and to walk to the venue for 15 to 20 minutes. In this situation, we are trying in the Symposium to have occasions of free discussions. Group Discussion session on the first day evening, Pre-session on the second day morning, Buffet Dinner & Communication on the second day evening, etc. are set for this purpose. You are welcome to propose some topics and serve as a coordinator for the Group Discussion.

(11) On the first day of the Symposium, we will have Seminar (A) in Japanese and Seminar (B) in English. In the latter, Simon Litvin is going to give a one-day **Advanced Seminar** on "GEN3 Innovation Discipline (G3:ID)", for net 6 hours. You are all heartily welcome to join this valuable chance.

(12) We have **two Official Web sites**: (A) Japan TRIZ Society and (B) JTS's page located inside "TRIZ Home Page in Japan". Web site (A) is operated officially by the JTS committee but its English pages are sometimes weak and slow. Thus Toru Nakagawa is directly operating the Web site (B) for supporting the official site (A), especially on the matters under the responsibility of Program Committee. Up-to-date situations in Japan may also be reported by Toru Nakagawa in his Web site "TRIZ Home Page in Japan".

(13) As you see in the Advanced Agenda and in the Abstracts, we believe that we are going to have very rich contents of presentations and many active TRIZ people like you. We are trying hard to get as many participants as possible despite the current severe situations just after the March 11 Disaster.

We all are excited to make the forthcoming TRIZ Symposium active and fruitful for all the presenters and participants by getting your presentations and by receiving many participants. We heartily welcome you and your colleagues/friends to the Symposium.

Best wishes,

Toru and Yoshihisa